

Visitation Monitors

The City of Baltimore is seeking part-time Visitation Monitors to work in the City's newly opened Visitation Center. The Visitation Center is a safe place where families with histories of domestic violence can engage in visitation between children and their visiting parents in a monitored setting or can participate in monitored exchanges of children for weekend visits with their non-custodial parents. Visitation Monitors will monitor hour-long visitation sessions between visiting parents and children and/or will conduct the exchange of children between a custodial and non-custodial parent at the Visitation Center. Monitors will be working a non-traditional schedule, therefore the City is seeking several monitors who are willing to work some of the following periods: Tuesday evenings, Wednesday evenings, Friday evenings, Saturday afternoons, and Sunday afternoons.

Responsibilities:

- Observe visitation sessions between visiting parents and children, at times observing visitation for several families simultaneously.
- Intervene as necessary during visits or exchanges to address any concerns that arise with parents and/or children.
- Keep accurate and complete records of any safety concerns or potential problems that come up during a visitation session.
- Meet parents and/or children before and after visits to check in with them and refer them to any needed services or programs.
- Maintain clear and consistent communication with the on-site supervisor, on-site police, other monitors, and volunteers whether by phone, email or in person.
- Coordinate the safety of visits by being available to accompany individuals wherever needed in and around the building.
- Maintain client files.
- Maintain personal timesheets and invoices.
- Discuss case progress and concerns with supervisors as well as attend occasional meetings about case status and other center operational issues.
- Attend preliminary training sessions once hired, as well as some continued trainings as they arise.
- Comply with all Visitation Center policies and procedures, including confidentiality, safety, and mandated reporting procedures.
- Other duties as assigned

Skills:

- Knowledge of strategies to engage families
- Knowledge of the dynamics of domestic violence
- Understanding of interpersonal dynamics
- Ability to communicate effectively both orally and in writing
- Knowledgeable of community systems with the ability to access community resources and maintain up-to-date resource information
- Ability to assist individuals in accessing services and coordinating a service plan
- Effective interpersonal skills and the ability to work as part of a team

Minimum Education & Experience:

Bachelor's Degree from an accredited college in Social Work, Human Services, Psychology or related field and at least 1 year experience working with families, domestic violence victims and/or abusers, or at-risk youth required (or equivalent). Bilingual in English and Spanish preferred. Master's degree in Social Work or Psychology preferred.

Salary: \$15/hour

To apply, please email your resume to VisitationCenter@baltimorecity.gov. Please include "Visitation Monitor" in the title.

Successful candidates will be subject to a background check.